



Whitstable Yacht Club

Affiliated to the RYA

Whitstable Yacht Club Rules 2018

Interpretation

Words importing the masculine gender in these Rules shall include the feminine gender.

Section 1 – Name and Objects

1. The name of the club is Whitstable Yacht Club.
2. The objects of the club are:
 - a. To promote and facilitate the sport of sailing and to encourage sail racing in accordance with World Sailing, National (RYA) and Whitstable Yacht Club sailing instructions.
 - b. To provide and maintain a club house for the use of members of the club and any other properties deemed necessary for the future of the club.
3. The burgee of the club shall be the Canterbury Cross in red on a white shield with a blue background. The burgee may be flown by any member.
4. The club is an unincorporated association and non-profit making organisation with all profit and surpluses used to maintain or improve the club's facilities.

Section 2 – Official Appointments

5. Officers. The officers of the club shall be Full, Senior or Family members of the club and shall consist of a Commodore, a Vice-Commodore, Rear Commodore House (House), Rear Commodore (Sailing) (being the Flag Officers) and an Honorary Treasurer. Officers shall be elected at the Annual General Meeting in each year and shall hold office for one year, retiring at the termination of the Annual General Meeting in each year. All officers of the club shall be eligible for re-election.
6. No candidate may be proposed as an officer unless he shall have served as a member for one year on the general committee or have been duly elected at the preceding Annual General Meeting to serve on the general committee for the ensuing year.
7. The club may, on the recommendation of the general committee at an Annual General Meeting, elect annually a President to serve the club in an honorary capacity.
8. Club Principal. The club is a RYA Training Centre and the Principal, who is appointed by the general committee, shall have delegated to him the daily management of the club's training activities. The Principal shall sit on the general committee and the Principal or a training officer shall also sit on the sailing committee.

9. Club Manager. The general committee shall appoint a club manager and such other employees as it deems necessary. The Manager shall sit on the general committee and act as secretary to that committee. A Sailing and Membership Secretary, answerable to the club Manager, may be employed to assist the sailing committee and to maintain and manage the club's membership records. The Sailing and Membership secretary shall sit on, and act as secretary to, the sailing committee.

Section 3 – Duties and responsibilities

10. The Commodore shall lead the club in order to achieve the objects of the club and is an ex-officio member of all committees.

11. The Vice Commodore shall deputise for the Commodore whenever the Commodore is unavailable and is an ex-officio member of all committees.

12. The Rear Commodore (House) shall have delegated to him the daily management of the clubhouse.

13. The Rear Commodore (Sailing) shall have delegated to him the daily management of the club's sailing activities and shall ensure that the club meets its sailing objectives and conforms to all sailing obligations as may be required by law, except training, which is the responsibility of the Principal.

14. The club Manager or another person as nominated by the general committee shall:

- a. Ensure that the club keeps a register of the club's members' names and of addresses.
- b. Ensure that the club's correspondence is properly conducted.
- c. Ensure proper custody of all club documents.
- d. Keep full minutes of all meetings of the club meetings (AGM, SGM) and general committees and ensure that the minutes are confirmed and signed by the appropriate chairman. Ensure that proper minutes of all club, committee and sub-committee meetings are properly filed.
- e. Ensure that copies of minutes of the general committee are prominently displayed in the club and on the website.
- f. Ensure that such insurance policy or policies are maintained as may be needed fully to protect the interests of the club, its officers and its members.
- g. Maintain contact with the club's legal adviser to ensure that the club's affairs are managed in accordance with the law.
- h. Ensure that any such certificates or registrations are maintained, and complete any such non-financial returns, as may be required by law.

15. The Honorary Treasurer or another person as nominated by the general committee shall:

- a. Cause such accounting records to be kept as are necessary so that the financial position of the club can, with reasonable accuracy, be disclosed at any time.
- b. Cause all returns as may be required by law in relation to such accounts to be rendered at the due time.
- c. Ensure the preparation of an Annual Balance Sheet and Income and Expenditure account as at 30th September in each year and cause such accounts to be examined by an Independent Examiner at least once annually and shall thereafter cause the same to be available in the club premises at

least fourteen days before the Annual General Meeting.

Section 4 - Membership

Categories of Membership and Votes

16. Eligibility as a candidate for membership of the club is open without discrimination on the grounds of ethnicity, nationality, sexual orientation, religious beliefs, sex, age or disability except as a necessary consequence of the requirements of sailing to any person, whether the owner of a yacht, boat, sailboard or not. However limitation of membership according to available facilities is allowed on a non-discriminatory basis. There shall be the following categories of membership with power to vote at all meetings of the club as indicated hereunder:

- a. FULL MEMBERSHIP shall be persons aged 18 years or over at the date of joining and any of their children under the age of 18 at the date of joining. The Full Member shall have all the rights and privileges of membership of the club including one vote.
- b. FAMILY MEMBERSHIP shall be open to a cohabiting couple or two parents and their children under 18 at the date of joining. The adults shall have all the rights and privileges of membership of the club including one vote each.
- c. LADY MEMBERSHIP is closed and shall have no vote.
- d. YOUNG PERSON'S MEMBERSHIP shall be open to persons between the ages of 18 and 25 who elect not to become Full Members and shall have one vote.
- e. CADET MEMBERSHIP shall be open to persons between the ages of 12 and 17 at the time of joining and shall have no vote. Parents remain responsible at all times for the safety and actions of their children.
- f. OVERSEAS MEMBERSHIP shall comprise of members as listed under (a) and (b) being resident outside of Great Britain and shall have no vote.
- g. HONORARY MEMBERSHIP shall be members who have at an Annual General Meeting on the recommendation of the general committee been elected honorary members for 1 year and shall have one vote. The total number at any one time shall not exceed 5% of the number of members with voting rights.
- h. TEMPORARY MEMBERSHIP shall be members for a period of not more than 4 weeks or employees during the duration of their employment and shall have no vote.
- i. SENIOR MEMBERSHIP shall be open to existing Full Members and Family Members who have both attained the current State Retirement Age and who have enjoyed uninterrupted membership for at least ten years from the date of joining. They shall continue to have all the rights and privileges of membership previously enjoyed.
- j. LIFE MEMBERSHIP in exceptional circumstances may be awarded by the general committee on terms fixed by the general committee at its absolute discretion. The total number at any one time shall not exceed 10 members. Life members shall have one vote.
- k. SOCIAL MEMBERSHIP shall be open to persons age 18 years or over who do not sail from the club or make use of any of the sailing facilities of the club. They shall have the rights and privileges to use the shore based facilities of the club only and have no vote. Social membership shall include sailing membership for any of the member's children under the age of 18 at the date of joining.
- l. BLOCK MEMBERSHIP shall be available to educational, sporting or charitable organisations having a common interest with the club in sailing and

shall have one representative vote. A list of such members covered by a block membership shall be made available to the club at the beginning of the month in which fees are due each year. Any change in membership shall be notified immediately to the office. Block membership shall be awarded by the general committee on terms fixed by the general committee at its absolute discretion.

m. CORPORATE MEMBERSHIP shall be open to businesses and commercial organisations having a common interest with the club and sailing and shall have one representative vote. An up to date list of such members covered by Corporate Membership shall be provided to the club. Corporate Membership shall be awarded by the general committee on terms fixed by the general committee at its absolute discretion.

17. Any member belonging to a membership category that is closed by a rule change may continue to be a member of that category.

18. A member of any club affiliated to the Royal Yachting Association may be authorised in writing to use the premises of the club by any member of the general committee. Such authorisation shall specify between which dates, not being more than fourteen days apart, the said person may use the club premises as a temporary member.

19. Any person who is a competitor in any open meeting sponsored or organised by or on behalf of the club in any race starting or finishing at Whitstable, and any person who is a member of a crew in any such competition for the purpose of the race is entitled to the use of the club premises within a period of twenty-four hours before and after the race in which he is competing as a temporary member.

20. Any member who is an employee of the club may not vote or be a voting member of any club committee during the term of their employment.

Membership Fees

21. The subscription fee for each category of membership for the subscription year 1st October to 30th September the following year shall be proposed by the general committee to the members at the Annual General Meeting in each year. Any proposed changes shall be approved by a majority of those present and entitled to vote and shall become operative on the first day of October. The current rate shall be prominently displayed in the club premises.

22. All members shall pay the fees upon election to the club and thereafter in full by the 31st October of each year.

23. Members shall also make the following annual payments as agreed at the Annual General Meeting:

- a. An annual boat/board parking/equipment storage fee, which shall entitle a member to one space per payment.
- b. All other fees as shall be agreed from time to time

24. A new member joining after 1st June shall receive a discount on the total fees payable for that year's subscription year as follows:

After 1st June	10%
After 1st July	20%
After 1st August	40%

After 1st September: Pay fees due for the following complete subscription year.

25. Any member rejoining the club after an absence of less than two years shall pay the full annual fees.

26. A temporary member shall pay such fee (if any) as directed by the general committee.

27. ADMINISTRATION FEE shall, at the discretion of the general committee, be levied on all new members at the time of joining except Young Persons and Cadets.

Election and Retirement of Members

28. An application for membership shall be in the form from time to time prescribed by the general committee. The applicant shall forward the completed membership proposal to the club office with a remittance for the fees.

29. Temporary membership shall be granted by the general committee on a written application.

Arrears of Fees

30. Any member who has not paid his fees by the last day of November in any year shall receive a reminder from the club which shall attract an administration charge at a rate agreed by the general committee and shall cease to be entitled to use the club premises or to enjoy any of the facilities or privileges of the club nor enter any club event or regatta nor vote at any meeting as long as his fees are in arrears.

31. The general committee may at their discretion and as they see fit impose a charge on owners of craft parked or stored on club premises whether owned or leased where their fees have not been paid by the last day of November in any year. The general committee may also have the right to waive these charges on payment of the fees together with arrears.

32. The general committee may cancel without notice given the membership of any member who is in payment arrears by the last day of November. The general committee may at its discretion re-instate such member upon payment of arrears.

Retirement.

33. A member who, for any reason, anticipates inability to use the club or its facilities for the whole of any one year shall be excused payment of the annual subscription and any other fees provided that notice in writing is given the club office before 30th September. A member wishing to be re-instated during the year in question shall pay the annual subscription in full.

Cessation of Membership.

34. Any person ceasing to be a member of the club shall forfeit all right to a claim upon the club or its property and no part of his fees shall be returned.

Conduct of Members

35. Every member, upon joining the club and thereafter, is deemed to have notice of, and impliedly undertakes to comply with, the Rules and current Byelaws and Regulations of the club. Any refusal or neglect to do so, or any conduct that, in the

opinion of the committee, is a nuisance interfering with the rights of other members or visitors or in a manner injurious to the interests of the club, shall render a member liable to expulsion by the general committee.

36. Every member shall ensure that the club manager is provided with up to date information regarding his home address, contact telephone numbers, email address and boat details. Members' personal information will be used only for the activities of the club and may not be given to outside parties without the written permission of the member/members. Any notice sent to such address shall be deemed to have been duly delivered.

37. Members shall have the privilege of introducing visitors. A member introducing a visitor shall on entering the club premises insert the visitor's name and address in the visitors' book and sign the entry. The member introducing shall be answerable for the conduct of their guest while the guest is on club premises. Non-members shall not visit the club premises more than six times in any one year.

Complaints

38. Any complaint by a member shall be made to the chairman of the appropriate committee and a member shall not be entitled to rebuke any member of staff of the club.

Expulsion of Members

39. Provided that before expelling a member, the general committee or any specifically designated sub-committee, being a sub-committee composed of an odd number of at least three members of the general committee and appointed by it, shall call upon the member for a written explanation of the member's conduct and shall give the member full opportunity of making explanation in person, or of resigning. A resolution to expel a member shall be carried by a simple majority vote by those members of the general committee (or the designated sub-committee if so appointed by the general committee to deal with the matter) present and voting on the resolution. Any member so expelled and desiring to be re-admitted to the club shall be required to apply for membership in accordance with the provisions of Rule 28.

40. Any member who is a nuisance by interfering with the rights of other members or visitors to the club may forthwith be suspended from membership by a member of the general committee and be requested to leave the club premises. A report of such suspension shall be made at the next available meeting of the general committee for confirmation. The general committee (or any specifically designated sub-committee constituted in accordance with Rule 39 above will then call upon the member for a written explanation of the member's conduct and shall give the member full opportunity of making explanation in person, or of resigning, before considering whether to continue the suspension until some specified date or event or expelling the member in accordance with Rule 39.

41. A member shall not knowingly remove, injure, destroy or damage any property of the club and shall make restitution for the same if called upon to do so by the general committee.

42. A member of the general committee may cause admittance to be refused to any visitor, or require any visitor to leave the club premises, should the visitor's presence on the club premises be in their opinion undesirable.

43. Any member under suspension, or who has resigned at the request of the general committee or has not paid arrears due to the club, or whose membership has

been terminated shall not be introduced to the club premises as a visitor.

Limitation of Club Liability

44. Members, their guests and visitors are bound by the following rule, which shall also be exhibited in a prominent place within the club premises:

“Members of the club, their guests or visitors may use the club premises, and any other facilities of the club, entirely at their own risk and impliedly accept:

- a. The club will not accept any liability for any damage to or loss of property belonging to members, their guests or visitors to the club.
- b. The club will not accept any liability for personal injury arising out of use of the club premises, and any other facilities of the club either sustained by members, their guests or visitors whether or not such damage or injury could have been attributed to or was occasioned by the neglect, default or negligence of any of them, the officers, committee or servants of the club.”

45. Membership of the club and acceptance of these rules by the member will be deemed to constitute consent to the holding of relevant data for the purpose of the Data Protection Act 1988.

Section 5 – Committees

Constitution of General Committee

46. The general committee of whom no fewer than seven shall form a quorum shall be composed of the officers of the club, the chair of each standing committee, the Principal and a maximum of TEN other voting members. The officers and all members of the general committee shall be elected annually at the Annual General Meeting. The officers and all members of the general committee shall serve for one year from the first meeting of the general committee immediately following the Annual General Meeting.

47. In case of any vacancy, the general committee may appoint one of themselves or some other voting member of the club to fill the vacancy until the next Annual General Meeting but the proceedings of the general committee shall not be invalidated in consequence of there being fewer than the prescribed number of members.

Powers of the General Committee

48. The general committee shall manage the affairs of the club according to the rules and shall cause the funds of the club to be applied solely to the objects of the club. For the avoidance of doubt the general committee is enabled, in each financial year, to raise funds not in excess of £25,000 as may be necessary to carry out its duties. Any funds so raised will be disclosed at the Annual General Meeting and members' approval is required to continue with such funds. The general committee shall appoint such sub- committees and employees as deemed necessary in order to fulfill its duty to manage the affairs of the club properly.

49. The general committee shall make such byelaws and regulations as it thinks fit for the management and good order of the club provided that such byelaws are not inconsistent with these rules. Such byelaws shall be binding on all club members and shall be prominently posted in the club premises.

Sailing Committee

50. The general committee shall support the Rear Commodore (Sailing) to form a sailing committee as a sub-committee, five members to form a quorum.

51. Members shall serve for a term of one year from election.

52. The sailing committee shall have the sole management of the sailing and related activities, except training, and shall formulate the rules connected therewith and shall have the power to incur reasonable expenses in connection with its duties up to such limit as shall be laid down by the general committee. The sailing committee shall report monthly to the general committee.

House Committee

53. The general committee shall support the Rear Commodore (House) to form a house committee as a sub-committee, three members to form a quorum.

54. The election of all members shall be annually to serve for a term of one year from election.

55. The house committee shall have the sole management of the club house and those buildings owned by the club and shall have the power to incur reasonable expenses in connection with its duties up to a limit as shall be laid down by the general committee. The house committee shall report monthly to the general committee.

Bar, Catering and Social Committee

56. The general committee shall appoint a sub-committee, three members to form a quorum.

57. The election of all members shall be annually to serve for a term of one year from election.

The bar committee shall monitor bar activities, staff, income and expenditure and shall have the power to incur reasonable expenses in connection with its duties up to a limit as shall be laid down by the general committee. The bar committee shall report monthly to the general committee.

Cadet Committee

58. The general committee shall authorize a sub committee as the cadet committee and a cadet representative. Up to six members may be adult members and a further six cadet members appointed by such meeting. The chairman of the cadet committee shall be an adult member, two adults and one cadet to form a quorum. The club Training Administrator shall be an ex officio member of the committee.

59. The election of all members shall be made by parents of cadet members and be made annually to serve for a term of one year from election. The cadet representative shall be elected by cadet members. The chairman and cadet representative shall sit on the sailing committee.

60. They shall encourage and monitor both the sailing and social activities of cadet members.

Committee Procedure

Election of Committee Members

61. Any candidate for election to any office of the club and to the general committee shall be duly proposed and seconded in writing to the club manager at least fourteen clear days before the said Annual General Meeting. All nominations received must be posted prominently in club premises fourteen days before the meeting.

62. If the number of candidates for election is greater than the number of vacancies to be filled then there shall be a ballot. Any ballot paper not showing votes for as many candidates as there are vacancies to fill on the general committee shall be treated as a spoilt paper. The retiring members shall be eligible for re-election.

No contest for election

63. If the number of candidates for election is equal to or less than the number of vacancies to be filled then all candidates shall be deemed to be elected if two thirds of those present at the Annual General Meeting, and entitled to vote, vote in favour of such election.

Equality of votes.

64. In the event of the ballot failing to determine the officers and members of the general committee because of an equality of votes the candidate or candidates to be elected from those having an equal number of votes shall be determined by lot.

Chairman and officers of committees

65. Each committee shall elect its own chairman and such officers as it may deem necessary. The committees shall have powers to co-opt members on such terms and conditions as the general committee may from time to time prescribe to assist in the management of the club, provided that the number of co-opted members shall not exceed one-half of the duly appointed members of a committee. Any member who is absent from three consecutive meetings of any committee without first obtaining leave of absence from the chairman of the said committee shall be deemed to have resigned from the said committee. The remaining members of the committee then have power to co-opt another member to serve on the committee for the remainder of the year.

Voting at Committee.

66. Voting at all committee meetings shall be by a show of hands except in the case of a resolution relating to the expulsion of a member when it shall be by secret ballot. In the case of equality of votes the commodore or chairman (as the case may be) shall have a second and casting vote.

Disclosure of interest to third parties

67. A member of any committee transacting business for the club shall disclose to third parties that he is so acting.

Limitation of Members' liability

68. Any committee or person delegated by a committee to act as agent for the club or its members shall enter into contracts only so far as expressly authorised or

authorised by implication to do so. No one shall without the express authority of the membership at an Annual General Meeting or Special General Meeting, pledge the credit of the membership

Members' indemnification of Committee

69. Members acting on behalf of the club in expressly appointed roles by the members at an Annual General Meeting or the general committee by its delegated powers are entitled to be indemnified by the members of the club against any liabilities properly incurred by them or any one of them on behalf of the club and wherever the contract is of a duly authorised nature and entered into on behalf of the club. The limit of an individual member's indemnity in this respect shall be a sum equal to one year's subscription at the then current rate for that category of membership unless the general committee has been authorised by the members at an Annual General Meeting to exceed such limit.

Members' Personal Interest

70. In any matter referred to any committee or meeting in which any committee member has a pecuniary or business interest he shall declare his interest and resign from the relevant committee. Such interest and resignation shall be recorded in the minutes of the meeting.

71. Any payment for services by a committee member shall be declared and recorded in the minutes of the general committee

Section 6 - Purchase and Sale of Excisable Goods

Purchase and Sale of Excisable Goods.

72. The purchase for the club of excisable goods and the supply of the same upon club premises shall be exclusively and solely under the control of the general committee, or of a special sub-committee appointed by the general committee, and is subject to the prevailing laws.

Hours of sale of excisable goods.

73. Subject to the requirements of the licensing authorities, the general committee shall cause the club bar to be open at convenient times (and such times shall be prominently exhibited in the club premises) for the sale of excisable goods to persons who are entitled to the use of the premises of the club in pursuance of these rules.

Profits from sale of excisable goods

74. No person shall take a commission, percentage or other such payment in connection with the purchase of excisable goods for the club. Any profit deriving from the sale of such goods shall (after deduction of the costs of providing such goods for the benefit of the club) be applied to the provision of additional amenities or the purchase of property to be held in trust for the benefit of the club.

Accounts relating to excisable goods.

75. Proper accounts of all purchases and receipts shall be kept and presented at the Annual General Meeting in each year and such information as the Honorary Treasurer or Auditors may require shall be furnished to enable any statutory return or statement and the payment of excise or other duty or tax to be made.

Use of bar and bar lounge

76. The general committee may, if it sees appropriate, limit the number of persons who can attend any specific event. The general committee will give 14 days notice of any such designated event. At such an event entry will be refused to any member or person without a valid ticket.

Section 7 - Trustees

Terms of reference

77. The general committee shall appoint trustees from time to time as necessary, who shall be a Full Member, Family Member or other appropriate body who are willing to be so appointed. A trustee shall hold office for his lifetime or until he shall resign by notice in writing given to the general committee or until a resolution removing him from office shall be passed at a meeting of the general committee by a majority comprising two-thirds of the members present and entitled to vote.

Property of Club vested in Trustees

78. All the property of the club, including land and investments, shall be held by the trustees for the time being, in their own names so far as it is necessary and practicable, on trust for the use and benefit of the club. On the death, resignation or removal from office of a trustee, the general committee shall nominate a new trustee in his place and shall as soon as possible thereafter take all lawful and practicable steps to procure the vesting of all club property into the names of the trustees as constituted after such nomination. For the purpose of giving effect to any such nomination, the commodore for the time being is hereby nominated as the person to appoint new trustees of the club within the meaning of section 36 of the Trustee Act 1925 and he shall by Deed duly appoint the person or persons so nominated by the general committee.

Powers of Trustees.

79. The trustees shall in all respects act, in regard to any property of the club held by them, in accordance with the directions of the general committee, such directions to be communicated by the general committee by means of a copy resolution signed by the commodore and one other club officer, and shall have power to sell, lease, mortgage or pledge any club property so held for the purpose of raising or borrowing money for the benefit of the club in compliance with the general committee's directions (which shall be duly recorded in the Minutes of the proceedings of the general committee) but no purchaser, lessee or mortgagee shall be concerned to enquire whether any such direction has been given.

Indemnity of Trustees from Club

80. The trustees shall be effectually indemnified by the general committee out of assets of the club from and against any liability, costs, expenses and payments whatsoever which may be properly incurred or made by them in the exercise of their duties or relation to any property of the club vested in them, or in relation to any legal proceedings, or which otherwise relate directly or indirectly to the performance of the functions of a trustee of the club.

Limitation of Liability of Club Trustees

81. (To be incorporated in every contract, lease, licence or other agreement

entered into by the Trustees of the Club.) The liability of the trustees for the performance of any contractual or other obligation undertaken by them on behalf of the club shall be limited to the assets of the club.

Section 8 - Meetings of the Club

Annual General Meeting

82. An Annual General meeting shall be held not later than March each year. The business of such meeting shall be the election of an Independent Examiner, the approval of accounts, setting members' subscriptions and fee levels payable the following 1st October, Commodore's Report, appointment of officers and the general committee and resolutions of which written notice shall have been given to the office at least 14 days preceding the meeting. No substantive alteration to a resolution may be made at the meeting. Only in the case of ambiguous wording may a resolution be modified, and then upon direction from the chair. All members will be sent, by post or email, an agenda together with a copy of the Examiner's Report, income and expenditure account and balance sheet extracted from the accounts at least 21 days preceding the meeting and a copy of the accounts shall be available in the clubhouse for at least 21 days immediately prior to the Annual General Meeting. Any member may request a full copy of the accounts.

83. The chair at the Annual General Meeting shall be taken by the senior officer present, or if no officer be present by a full or family member chosen by the meeting. The quorum for the Annual General Meeting is 30 voting members or 15% of the members eligible to vote whichever is the lesser.

84. Postal votes will be valid for Annual General Meeting only if received by the office at least 48 hours before the meeting.

Special General Meeting

85. The general committee may at any time upon giving reasonable notice to all members, or on the written requisition of 10% of the voting members, or of no fewer than 30 voting members whichever is least, stating the business or resolution for which it is required to convene a Special General Meeting for any special business, the nature of which shall be stated in the summons convening the meeting, and the discussion at such meeting shall be confined to the business stated in the notice sent to members. The number of members shall be defined as the number of voting members on the day the requisition is received by the office. No substantive alteration to a resolution may be made at the meeting. Only in the case of ambiguous wording may a resolution be modified, and then upon direction from the chair.

Notification of members of Special General Meeting

86. A notice of such meeting shall be sent to every voting member accompanied by a postal voting form at least twenty one days before any Special General Meeting stating the time and place where it will be held and the business that will be brought before it. No resolution shall be brought forward at any Special General Meeting unless notice thereof shall have been duly given as hereinbefore provided. Any resolution received must be posted on the notice board 21 days before the meeting.

Procedure of Special General Meetings

87. At a Special General Meeting the chair shall be taken by the senior officer present, or if no officer be present by a full member or family member chosen by the meeting. Every question shall be decided by a majority of votes indicated by a show

of hands unless otherwise directed by the general committee (except as provided in Rule 90 for the alteration of Rules). In case of equality of votes, the chair shall have a casting (or second) vote and shall state clearly the manner in which it is being used. The quorum at Special General Meetings shall be 50 voting members present in person.

88. Only members eligible to vote shall vote at any Special General Meeting of the club. Other members may attend but are not entitled to vote.

89. At any Special General Meeting (unless a poll is demanded by ten members) a declaration by the chair that a resolution has been carried or carried by a particular majority or lost or not carried by a particular majority shall be conclusive.

Voting on Rule change

90. These rules may be altered or repealed or new rules may be made by resolution at the Annual General Meeting or at a Special General Meeting, duly summoned for the purpose, provided that no such resolution shall be deemed to have been passed unless it is carried by a majority of at least two-thirds of the members present and entitled to vote, voting thereon.

Section 9 - Dissolution of the Club

91. Dissolution of Club. The members may vote to wind up the club if no fewer than three quarters of those voting support that proposal at a properly convened Special General Meeting.

The general committee will then be responsible for the orderly winding up of the club's affairs.

After settling all liabilities of the club, the general committee shall dispose of the net assets remaining to another amateur sports club with similar purposes.

[92 – 100 Spare]

Section 10 - Byelaws

101. All freehold and leasehold property and investments of the club are vested in the trustees as approved by the general committee.

102. The club shall be open daily from 09.00hrs until the bar closes with the exception of Monday to Friday when the club will not remain open during the afternoon.

103. Special arrangements should be made with the club manager for access to the club premises at other times.

104. On special occasions the general committee may vary the hours of opening and closing.

105. All intoxicating liquor consumed on the club premises must have been purchased from the club unless otherwise agreed by the general committee.

106. If challenged by an employee/officer/member of the club, sufficient information must be provided to prove membership of the club.

107. All persons using the bar and lounges of the club are expected to be suitably dressed. The dress code is relaxed, but men should wear shirts and women should wear the same or equivalent appropriate clothing. Sailing clothing is acceptable only

at the wet end of the bar.

108. Dogs are welcome in the Sea Room only and must be kept on a lead at all times.

109. No newspaper, book periodical or any other article belonging to the club shall be removed from the club premises.

110. All approaches by the Press, other than those relating to race results, must be directed to the club's official spokes-person, be that a Public Relations Officer, Event Co-coordinator or an officer.

111. In addition to the powers given to the general committee under rule [cancellation of membership for arrears of subscription] and rule [general power to manage club affairs] hereof if at any time any fees payable to the club by any member or former member shall be three months or more in arrears and the vessel of the member or former member remains upon the club premises, the general committee may itself or instruct the sailing committee to:

- a. Move the vessel to any other part of the club premises without being liable for any loss or damage to the vessel howsoever caused.
- b. Give three months' notice in writing to the member or former member at his last known address as shown in the club register and thereafter dispose of the vessel in accordance with current RYA guidelines.

PROVIDED ALWAYS THAT:

Proper evidence is available to show that all reasonable steps have been taken to trace a member or former member.

112. Bunkroom lettings and other charges must be paid in advance.

113. All sailing trophies, unless won outright, must be returned to the club in time for presentation the following year. Modifications to, and engraving of, trophies may be carried out only by the club.

114. All craft under the aegis of the club must bear and maintain third party insurance to the minimum of £3,000,000.00.

115. Any member or person entitled to use the club premises who believes he/she has lost personal property in WYC premises should report the loss immediately to the office either personally, by post, email or telephone. Full details must be given together with contact details. A list of lost property will be displayed prominently in the club premises. Lost property that has not been claimed within three months will be sold or given to charity and any money accruing from such activities will be retained by the club after the payment of any expenses incurred. Persons reclaiming lost property from the club will be asked to provide proof of identity before the said property is released.

116. Cadets shall wear a buoyancy aid at all times whilst afloat in a boat. Cadets under 17 years of age shall wear a buoyancy aid at all times whilst windsurfing unless participating in an organised event and have been given permission not to do so by the event organiser.

Approved by General Committee on 6 November 2017